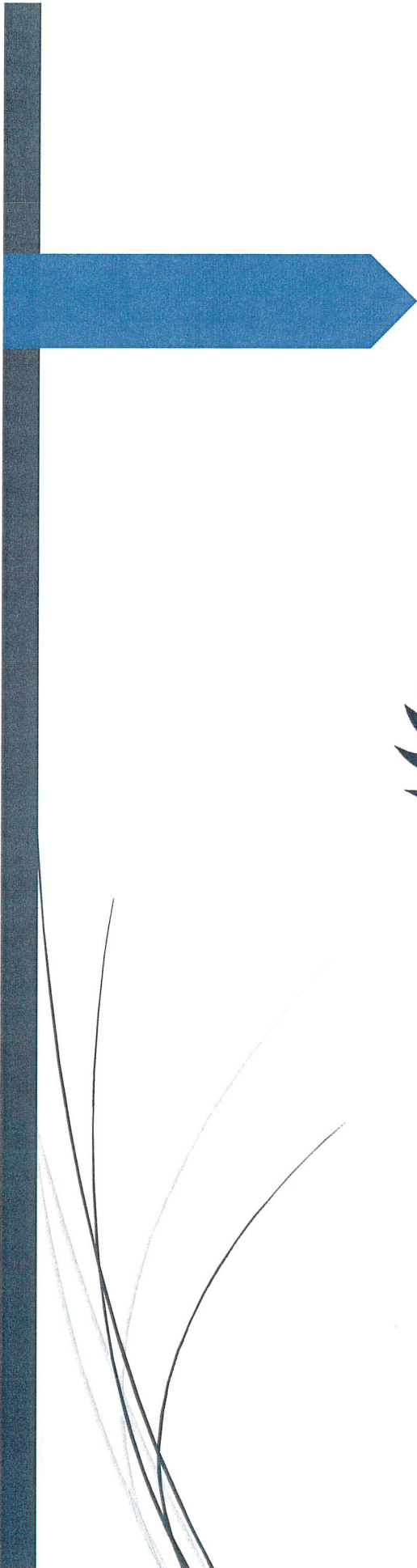


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Solid Rock Christian Academy

Parent and Student Handbook



A ministry of Solid Rock Church of God

SOLID ROCK CHRISTIAN ACADEMY

PARENT-STUDENT HANDBOOK

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SOLID ROCK CHRISTIAN ACADEMY

PARENT-STUDENT HANDBOOK

A Ministry of
Solid Rock Church of God
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Inverness, Florida 34453
Phone (352) 726-9788 FAX (352) 726-0746

Welcome Parents and Students!

It is truly a pleasure to welcome you to Solid Rock Christian Academy. We are glad you have chosen our school. We believe it will be a positive part of your child's educational process. We pray that our association with you will be one of mutual understanding and respect as we work together to meet the needs of your child/children.

Purpose of Handbook

It is the purpose of this handbook to explain to the parents and students of Solid Rock Christian Academy our basic philosophy of education and discipline. Policies that will direct our relationship together throughout the year will also be discussed. If any problems or situations arise which are not discussed in this handbook, the administration and faculty will determine the course of action necessary to correct the problem.

We trust that this handbook will provide you with the information that will lead to a successful school year.

Our Beginning – since 1998

In 1998 Pastor Larry Powers of the Inverness Church of God, led by the Holy Spirit, asked Pastor Gary Beasley to begin a Christian School. Solid Rock Christian Academy began in the fall of 1998 with a kindergarten class of 13 taught by Mrs. Vivian Beasley. After 2 years, it was realized that with limited land to build, the school would have to close. In the year 2000 Pastor Paul Sallee' graciously stepped forward, after being reminded by the Holy Spirit that this was the time to put the vision he had been given into action, and asked Pastor Powers if Solid Rock Christian Academy could be moved to the 12 acres on Independence Highway at Harvest Temple Ministries (now known as Solid Rock Christian Academy).

With a lot of developing to be done, the work began. The small original educational building was remodeled establishing 2 large classrooms. In 2001-2002 two new large classrooms were built. The following year, the storage garage was remodeled and turned into a classroom. In 2003 the house next door was obtained and used for 2 more classrooms. In 2003-2004 new administrative offices were built so the school could move out of the church sanctuary. In the summer of 2004 a two-classroom modular was moved in to meet the needs of our 6th and 7th grade students.

Through the years the modular was removed and the brown house was used for our middle school. In January 2009 the fellowship/cafeteria hall and 4 more classrooms was completed.

Solid Rock Christian Academy has been accredited through the Church of God Association of Christian Schools since May 2010.

Our Statement of Faith

We believe:

1. In the verbal inspiration of the Bible.
2. In one God eternally existing in three persons: namely, the Father, Son and Holy Ghost.
3. That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Spirit, and born of the Virgin Mary. That Jesus was crucified, buried, and rose from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.
4. That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.
5. That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.
6. In sanctification subsequent to the new birth, through faith in the blood of Christ; through the word, and by the Holy Ghost.
7. Holiness to be God's standard of living for His people.
8. In the baptism with the Holy Ghost subsequent to a clean heart.
9. In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.
10. In water baptism by immersion, and all who repent should be baptized in the name of the Father, and of the son, and of the Holy Ghost.
11. Divine healing is provided for all in the atonement.
12. In the Lord's Supper and washing of the saints' feet.
13. In the second coming of Jesus Christ.
14. In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

Mission Statement

Solid Rock Christian Academy, a ministry of Solid Rock Church of God, exists to provide an educational center where students may obtain a sound Christian Education which allows them to know that God is the central source of all knowledge, attitudes, and skills; and that His Son, Jesus Christ, is Lord of all!

School Motto

"Let the words of my mouth and the meditation of my heart be acceptable in your sight, O Lord, my strength and my Redeemer." Psalm 19:14

PURPOSE OF SCHOOL

The ultimate goal and purpose of Solid Rock Christian Academy is to lead boys and girls to a personal relationship with Jesus Christ and then train them in the knowledge of God, the Christian way of life, and to offer them an excellent education. Our desire is to be an ally of the home and to assist parents in their God-given responsibility which is to "train up a child in the way he should go" (Proverbs 22:6) thus equipping them to identify, evaluate, and relate properly to life's problems. This is accomplished through:

1. Godly teachers living before their students a sterling example of the reality of Christ in their own lives (MODELING);
2. Chapel services where students are challenged to follow Christ and know Him more and be led to make practical decisions concerning their everyday lives (SPIRITUAL);
3. A curriculum where the Word is woven throughout (EDUCATIONAL);
4. Activities that stretch a young person's limits and build character (PHYSICAL);
5. A safe, drug-free, disciplined, loving environment (SOCIAL);
6. Consistent enforcement of Godly preferences of conduct, behavior, and appearance (MOLDING);

7. Opportunities to get out of the classroom and into the marketplace in order to share Christ with a sin-cursed world (EVANGELISTIC); and,
8. Exposing them to college and career opportunities and encouragement to continue on a track of Christian Education. (Luke 2:52) "And Jesus grew in favor with God and man." (MATURING).

OUR PHILOSOPHY OF EDUCATION

Wisdom and knowledge come from God; therefore, man's education is complete only when God and His Word are at the center of all learning. "*The fear of the Lord is the beginning of knowledge*" (Prov. 1:7). As Christian educators, we are concerned with the total person: their intellectual, spiritual, physical, and social being. We believe the needs of the total person can only be met as approached from a Christian or Biblical philosophy. "*Yet for us there is but one God, the Father, of whom are all things, and we in him; and one Lord Jesus Christ, by whom are all things, and through him we live.*" (I Cor. 8:6). We recognize the uniqueness of each student.

The Curriculum: Solid Rock Christian Academy uses curriculum created by A-Beka for grades K-12 and Wee Learn for preschool.

1. God is the source of all wisdom and He has revealed Himself specifically in the Bible - thus God's Word is the basis of all our studies and should be correlated with all experiences that the child has under the auspices of the school.
2. Christian education seeks to train a child in such a way that they will have a sound, practical working knowledge of the Word of God and be able to evaluate every circumstance of life from a Christian perspective.
3. The home and church, being ordained of God and being charged with the responsibility of training and teaching (Deut. 6:6, Matthew 28:20), should work together with the Christian School in promoting the student's growth. Weekly chapels, fall and spring in-school worship encounters are an intricate part of the student's spiritual growth. In addition to daily Bible classes.

PLEDGES

A demonstration of an individual's love and appreciation for our country, our Savior, and the Bible is a freedom afforded to every citizen of our country and an opportunity provided to every student of Solid Rock Christian Academy each day.

The recitation each morning of the words of the pledges given below is a consistent and continual reminder of the honor and privilege we have as American citizens and Christians.

Pledge to the Bible

I pledge allegiance to the Bible, God's Holy Word, I will make it a lamp unto my feet and a light unto my path. I will hide its words in my heart that I might not sin against God.

Pledge to the Christian Flag

I pledge allegiance to the Christian flag and to the Savior for whose Kingdom it stands. One Savior, crucified, risen, and coming again, with life and liberty for all who believe.

Pledge to the American Flag

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

I. REGISTRATION and ENROLLMENT POLICIES

STATEMENT OF NONDISCRIMINATION

Solid Rock Christian Academy **admits** students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at Solid Rock Christian Academy. It does not discriminate based on race, color, national or ethnic origin in administration of its educational policies, athletics, and other administered programs.

ADMISSIONS

A. GENERAL POLICY

In order to become eligible to enter Solid Rock Christian Academy, each prospective new student and his parents/guardians must do the following:

1. Submit application forms and registration fee. (NON-REFUNDABLE)
 2. Complete all necessary forms to request transcripts of grades and health records from the previous school.
 3. Submit a copy of the child's birth certificate.
 4. Submit a doctor's Physical Health Form (From State of Florida)
 5. Submit a Florida Immunization Form.
 6. Submit a copy of the most recent report card.
 7. Submit the student's most recent obtainable achievement test scores.
 8. Submit a copy of the student's social security card.
 9. Meet with Administration/ESE Director
 10. Provide copies of any IEP, 504 Plan, or other relevant documentation related to any diagnosed conditions or special needs.
- **All new students are admitted conditionally with a nine weeks' trial period.**
 - The academy reserves the right to place the child in a lower grade if it is necessary.
 - A student will be dismissed from the academy when they are found to be out of harmony with the standards and policies of the academy.
 - **Additional probation** may be set for students in the following areas:
 - not completing homework,
 - failure to meet other set academic requirements of the various subjects,
 - or as a result of disciplinary problems.
 - If the child fails to make acceptable progress or does not adjust to our program, the parents will be asked to find a school better suited to meet their child's needs.
 - The records of students presently enrolled at Solid Rock Christian Academy will be reviewed on an annual basis to determine their status. Students will only be re-admitted based on a satisfactory record in academic subjects, conduct, and spiritual growth.
 - **The academic programs at Solid Rock Christian Academy** can be reasonably altered to meet the needs of most children. Accommodations are made for students that have an official Individual Education Plan or have been diagnosed by a physician who has stated the student needs accommodations.
 - **Parents must agree** to submit their children to the standards of conduct, discipline, and the overall program of the academy.
 - **Solid Rock Christian Academy** reserves the privilege of setting and maintaining its own standards for student conduct, dress, cleanliness, and scholarship.
 - **Kindergarten and Pre-K4** must meet the chronological age required by September 1st. Any exceptions to this policy must be approved by the administration.

B. TUITION PLANS and GUIDELINES

We want to make tuition as convenient as possible for your family. By logging into FACTS, you can choose from several flexible payment plan options

1. Payment of Accounts

- **Students whose accounts are 30 days past due** will not be permitted in classes until the school bill is brought up to date or financial arrangements have been made with the administrator. Agreed arrangements must be followed through or student will be dismissed.
- **All accounts must be paid in full** before a student can receive a graduation diploma, report card, or transfer of any records to another school.
- **A Student spot will not be reserved for any student unless the registration fee has been paid in full and the Step Up Award ID has been submitted to Solid Rock Christian Academy.**
- After this date, if vacancies exist, applications will be accepted on a first-come, first-served basis in grades with openings.
- **OTHER FINANCIAL TRANSACTIONS SHOULD BE MADE AT THE SCHOOL OFFICE or through FACTS to INSURE PROPER CREDIT.**
- **Policy** - Student books are purchased each school term. If a textbook is lost or destroyed, the parent must pay the total replacement cost.
- If a student's account is delinquent by 30 days, no further charges will be allowed to be made to account.

Withdrawals

After enrollment, arrangements for withdrawal must be made through the academy office. All fees must be paid before a student's withdrawal is complete and scholastic records are released. Tuition will be pro-rated. Registration fee and Book Usage and Material fee is non-refundable.

Lunches

Students need to bring their lunch daily. Microwaves are available for warming up soups, etc.

If a student comes to school without a lunch and the parent/guardian is not able to bring one, a lunch will be provided, and their account will be charged.

SPECIAL NOTE: SODAS ARE NOT ALLOWED WITH LUNCHES.

Video/Audio Recording policy:

At Solid Rock Christian Academy, the safety and well-being of our students and staff are among our highest priorities. To help promote a safe, supportive, and nurturing environment for all, we may use video and audio recording in certain public areas of the school, such as hallways, entrances, and common spaces. Please be assured that recording will never take place in areas where there is a reasonable expectation of privacy, such as restrooms or changing areas. Any recorded footage will only be reviewed if there is a specific incident that requires administrative attention or clarification. Our goal is not surveillance, but peace of mind—ensuring that our school remains a place where students can learn, grow, and thrive in a secure setting.

Per Florida law (§934.03, F.S.), audio recordings require the consent of all parties. This form grants the school permission to record your child in specified areas and under outlined conditions.

1. Purpose of Recording

Recordings may be used for the following purposes:

- Safety and security monitoring
- Classroom instruction and teacher training
- Academic or behavioral support and documentation
- Review in the event of incidents or parent/staff concerns

2. Recording Locations

Recordings will not occur in restrooms, locker rooms, or other areas with a reasonable expectation of privacy. Recordings may occur in the following public areas:

- Classrooms
- Hallways
- Cafeteria
- Outdoor school grounds
- Chapel and special events

3. Access and Storage

Recordings are the property of Solid Rock Christian Academy.

Only authorized staff may access recordings.

Recordings will be stored securely and deleted after a set retention period, unless needed for disciplinary, legal, or safety matters.

By enrolling your child at SRCA, you acknowledge and agree that the school may photograph during school-related activities for educational, promotional, and social media purposes. These images may be used in newsletters, the school website, and official SRCA social media accounts.

If you do not wish for your child's image to be used, you must notify the SRCA office in writing at the time of registration.

II. ACADEMICS

ACADEMY TERM The academy operates on a ten-month basis divided into four terms of nine weeks each. Please allow up to 48hrs for any requested documents, grades, or report cards when requested.

Grade Scale

100-97 = A+	76-74 = C
96-94 = A	73-70 = C-
93-90 = A-	69-67 = D+
89-87 = B+	66-64 = D
86-84 = B	63-60 = D-
83-80 = B-	0-59 = F



I = Incomplete - An incomplete will require make-up work to establish proper grading. All work must be completed by the end of each nine weeks in order to be considered for the honor roll.

Honor Roll The honor roll is reserved for those students whose academic achievement warrants recognition. The honor roll is divided into:

1. Principal's Honor Roll—This is given at the end of the year for students with all A's for the whole year.
2. "A" Honor Roll is for students who have all A's in a nine- week period.
3. "A/B" Honor Roll is for students who have all A's & B's in a nine-week period.
4. "B" Honor Roll is for students with all B's in a nine-week period.

Achievement Testing MAPS (Measure of Academic Progress administered to student's 1st – 12th three times a year (August, End of 1st Semester, and Spring). Appointments may be arranged through the office for parents wishing to discuss achievement test scores.

Report Cards Report cards are distributed to parents at the end of each nine-week term. Report cards must be signed and returned to school within two days after it is received.

Mid-term progress reports Student work is sent home at least once a week. Students receiving below average on an assignment, parents must sign an acknowledgement that they are aware of the grade. With our RenWeb system parents are able to preview their child's grades anytime.

Promotion No student will be promoted in grades 1 or 2 if he/she fails reading, math, phonics, or receives a "D" in all three subjects. Students in grades 3-8 who receive final grades of "F" in two (2) or more academic subjects (physical education, art, and music are not included) will not be promoted to the next grade level. Students who receive a final grade of "F" in one (1) of these subjects will be required to seek private tutoring in that subject and then be reevaluated in order to be promoted to the next grade level.

Graduation Requirements A student must earn a minimum of 24 units of credit. A student must successfully complete the following required units of study:

Bible	4 credits	
English	4 credits	
Mathematics	4 credits	Algebra ®, Geometry ®, Algebra II ®
		Business/Consumer Math, Financial Literacy ®
Science	3 credits	Biology ®, Physical Science ®, Elective Science
Social Studies	3 credits	
Economics	½ credit	
Government	½ credit	
Life Management	½ credit	
Physical fitness	½ credit	
Electives	3 ½ credits	

® (Required Course)

Students entering the 9th grade will be enrolled in core classes including physical education, art, music and technology. Students transferring from another school will have their transcripts evaluated prior to admissions in order to determine a graduation track. Students will be required to complete all core subjects and the remaining credits in Bible which will be determined by the year they enter SRCA. Students and parents are informed in writing of SRCA's graduation requirements. Students are not required to take State Standard test, a requirement for public school graduation, but are encouraged to take the ACT or SAT a requirement for college entrance. All students participate in standard testing (MAPS) implemented at SRCA for the purpose of gauging student's level of understanding in the areas of math, English, science, reading and social science.

Exceptional Student Education: Solid Rock Christian Academy supports students with IEPs and 504 Plans. When a student transitions to a private school, such as SRCA, the IEP is adapted into a Solid Rock Service Plan. We are committed to implementing all accommodations, modifications, and necessary support to the best of our ability to meet the student's needs. However, administration reserves the right to require additional steps from parents to ensure that the plan is effectively implemented in a way that benefits both the student and the larger school community.

Homework Students in Solid Rock Christian Academy will normally have homework. We believe it is an integral part of the academy's program that will aid students in advancing their studies. Students are expected to complete the homework assigned. Parents are expected to monitor their child's homework activity. A student's day planner must be signed every evening and returned the next morning indicating that the work is completed. Homework is given for several purposes:

1. For drill – to master material essential to the educational process;
2. For remedial activity – to strengthen various academic weaknesses; and,
3. For projects – book reports, special research assignments that expand the academic experience.

Dual Enrollment Students Students participating in dual enrollment are expected to remain physically present on campus during the school day unless the program specifically requires in-person attendance at another location.

Enrollment in dual enrollment does not replace or reduce a student's responsibilities at Solid Rock Christian Academy. Students are expected to stay current with all required schoolwork and meet all academic expectations.

Participation in dual enrollment requires additional commitment, time, and responsibility. Students should be prepared to manage an increased workload.

Parents/guardians remain responsible for full tuition at SRCA, as well as any additional costs associated with the dual enrollment program, including but not limited to tuition, fees, books, and materials.

III. STUDENT LIFE

A. Attendance and Absentees

Basic School Information:

School begins at 8:30 a.m.

Schools ends at 3:00 p.m.

School office hours are 8:00 a.m. – 4:00 p.m. Monday – Friday

Being on time is important! Classes begin promptly each morning at 8:30 a.m. A student who is NOT in his assigned desk by **8:30 A.M.** is **tardy** and must **obtain a pass from the office** to enter class. After **the third tardy of the nine-week grading period** a letter will be sent to the parent notifying them.

Academy's School Day A definition of "school day" is necessary for purposes of record keeping for tardiness or absenteeism. A school day is that portion of the day in which school is actually in session and shall comprise not less than five (5) net hours, excluding intermissions, for all grades above the third; not less than four (4) net hours for the first three grades; and not less than three (3) net hours in kindergarten, or the equivalent as calculated on a weekly basis.

Florida Statute 228.041 (13)

If a student needs to be out for doctor visits or other reasons, the student will be counted absent or present, based on the above policy.

Attendance Policy It is the position of the academy that students must attend school on a regular and timely basis to maximize educational opportunities offered at Solid Rock Christian Academy. Regular and timely student attendance can be successfully achieved through a strong partnership between the home and the school representatives. We encourage perfect attendance and give recognition to those who achieve this goal. However, if your child is sick, they should be kept at home. Any student who misses 50% or more of the designated school day will be considered absent for that day.

Student missing more than 18 days in a school year will be dismissed from scholarship programs. Parent will be responsible for remaining tuition. High school student missing more than 18 days in any subject will lose the credit for the class and must retake the course.

Cumulative absences While we recognize the parents are the authority in determining how a student is educated, we are also responsible for the quality of the education we are giving our students. Excessive absences lead to an inability to truly master the material. Class time is also a large part of the grade received. When a student accumulates ten absences in a semester, three points are taken off of the total semester grade. For each absence over ten, an additional point will be taken off of the semester grade. (i.e. thirteen absences would reduce the semester grade by six points) The penalty for cumulative absences applies to all grades.

School Attendance Florida Statute 1003.21 requires that all students between the ages of six (6) and eighteen (18) attend school regularly. The parents or guardians are responsible for their child (ren)'s attendance and to see that compulsory attendance laws are followed. Students are obligated to attend one hundred eighty (180) days or a minimum of 170 school days and the hourly equivalent accordingly:

Kindergarten	540 net instructional hours
Grades 1-3	720 net instructional hours
Grades 4-12	900 net instructional hours

Regular attendance is a critical component for student access. Students between sixteen (16) and eighteen (18) years of age who plan to terminate their school enrollment must complete a formal declaration signed by the student and the student's parent or guardian prior to termination going into effect.

Parent Responsibilities

1. Florida Statutes 1003.21 and 1003.24 clearly define the responsibility of parents for the attendance of their child(ren) at school. The school district expects parents to fulfill their responsibilities to ensure student attendance in school.
2. It is the responsibility of the parent (s) to be aware of all absences and the penalties associated with excessive absences and unexcused absences and tardies. The academy will provide information to parents about attendance requirements, will make reasonable attempts to notify parents of student absences, and will work with parents to resolve attendance concerns. The principal/designee will contact the parent or guardian to determine the basis for unexcused absences or absences for which the reason is unknown.
3. If a student has unexcused absences sufficient enough to jeopardize academic progress and it is determined that the student's parent or legal guardian is at fault for these absences, the appropriate school personnel will adhere to Florida Statutes 1003.24, 1003.26 (Enforcement of School Attendance), and 1003.27 (Court Procedures and Penalties).
4. Parents are responsible for giving written notification of their child's absences. This can be a note from the doctor or the parent.

Notification of Loco Parentis

1. In cases in which a student is not residing with his/her parent(s)/guardian(s), the parent of the student must designate in writing the adult person(s) with whom the student resides who stands in *loco parentis* so that the pupil may be admitted to or continue in school.

Student Absences

Excused Absences

1. Excused Absences, tardies, and early dismissals will be allowed only for the following:
 - Illness of the student
 - Major illness in the family of the student
 - Medical appointments of students (should be made if possible, during non-academy hours)
 - Death in the family of the student
 - Subpoena or forced absence by any law enforcement agency to fulfill civic duties (A copy of the subpoena or court summons must be presented to the principal or designee.)
 - Major disaster that would justify absence in the judgment of the administration
 - Head lice, a maximum of two (2) days for each occurrence
 - Planned absences approved in advance by the principal/designee
2. It is the responsibility of the parent(s) or guardian(s) to provide a written statement indicating the reason for the absence within two (2) days of the student's return to school. If the written statement is not provided by the parent, the absence(s) will be unexcused. (this does not apply to K4-see amendment for VPK) The written statement must include the following information for each absence:
 - Date the excuse is written
 - Date(s) of the absence(s)
 - Full name of the student
 - Reason for the absence
 - Daytime telephone number of parent or guardian
 - Signature of the parent or guardian

All other absences will be considered unexcused and will result in a zero (0) on all missed assignments.

Any student who misses more than fifteen days during a semester will be subject to failure of the classes missed. The following reasons will be unexcused for school absences:

1. A foreseeable absence that was not pre-excused will automatically be considered unexcused.
2. All non-emergency absences or absences for the sake of convenience to the party, (example: skipping school, staying home to baby-sit, sleeping late).
3. If a student returns to school without a written notice from parents, they will receive an unexcused absence.
4. If a student misses all day for a doctor's appointment that takes only an hour or so, the absence will be unexcused.

Final Determination: The school administration holds the sole discretion to determine whether an absence, tardy, or early dismissal is excused or unexcused. Any planned absences—excluding routine medical appointments—must receive prior approval from the administration. Additionally, the administration reserves the right to grant excused absences for prolonged medical care or religious observances. Arrangements for missed work should be documented in the student's day planner and signed by both the teacher and parent. Whenever possible, assignments should be completed in advance to ensure continued academic progress.

Tardies & Unexcused Dismissals

- A tardy is defined as an arrival to class or school after the designated starting time or the tardy signal has sounded. Reasons for excused tardies are the same as for excused absences. Three (3) unexcused tardies within a nine-week grading period are equivalent to one (1) unexcused absence.
- An early dismissal is defined as any unexcused departure prior to the end of class or school. Students may be dismissed early for those reasons accepted for excused absences. Three (3) unexcused early dismissals within a nine-week grading period are equivalent to one (1) unexcused absence.
- Parents are encouraged to maintain student attendance for the entire school day with minimal interruptions or unnecessary requests for early dismissals. Tardies or early dismissals of 50% or more of the class period are considered absences for high school students.
- When tardiness or early dismissals become excessive, the problem may be addressed through a required parent conference with the school principal/designee, and appropriate disciplinary action may be taken. The disciplinary actions may include but not be limited to:
 - * Detention
 - * In-School Suspension
 - * Out of School Suspension
 - * Lowering of semester grade

School Responsibility and Authority

1. After 10 days of excused or unexcused absences, a written statement of illness from a licensed health care practitioner will be required for subsequent absences due to illness. Absences previously documented by a licensed health care practitioner, a court official, a church official or out of school suspensions are excluded from the 10-day absence count. (NOTE: For purposes of this policy, a health care practitioner is defined as follows: Medical doctors and persons who are licensed to practice medicine in psychiatry, osteopathy, podiatry, optometry, dentistry, or chiropractic medicine. An Advanced Registered Nurse Practitioner (ARNP) or a Physician's Assistant (PA) practicing under the protocol of a supervising physician is also allowed to sign.) If no medical documentation is provided, subsequent absences are considered as unexcused. Failure to comply with these requirements, followed by continued absences of the student, may result in disciplinary action. (i.e. detention, in-school suspension, out of school suspension) considered appropriate by the school principal. A parent conference may also be required to discuss compliance with the Florida Compulsory Attendance Statute (Florida Statute 1003.21).
2. If a student has had at least five (5) unexcused absences, or absences for which the reason is unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reason is unknown, within a 90-calendar day period, the student's primary teacher shall report to the school principal/designee that the student may be exhibiting a pattern of nonattendance. The principal shall, unless there is clear evidence that the absences are not a pattern of nonattendance, refer the case to the student's teacher to determine if early patterns of truancy are developing. If the child's teacher finds that a pattern of nonattendance is developing, whether the absences are excused or not, a meeting with the parent(s) must be scheduled to identify potential remedies.
3. **Scholarship Excessive Absences** of 10% or more during a grading period are subject to losing their scholarship. Documentation explaining absences may be required by the state to continue receiving funds.

State Guidelines for Truancy When a student has fifteen days of absences (excused or unexcused), the parent or guardian will be considered a habitual truant and may be reported to the authorities (F.S. 1003.27 b) and/or transferred out of the Academy. Florida Statute 1003.26 requires that an absence must

be explained. All other absences are considered unexcused. It is of greatly benefits the education of the students if routine medical appointments and other non-school activities are scheduled during after-school hours or during school breaks. Those with habitual truancy may be required to forfeit enrollment status for the upcoming school year.

Make-up Work It is the responsibility of the student with an excused absence to obtain and turn in the missed assignments from the teacher(s). It is also the responsibility of the student to obtain any missed class notes from another student. The student will have as many days to make-up the work as he was absent. If the absence is **unexcused**, the student **will not** be allowed to make-up graded homework or quizzes and will be given a zero for each graded assignment or quiz. The student **will be** allowed to make-up a test with a point penalty for each unexcused day he was absent up to a maximum penalty of 50 points.

Lock Down In the event of a "code red" the school office will get a call from the Citrus County Sheriff's Department due to an emergency in our designated area. Each teacher will be notified immediately to stay in their classrooms and lock the door until they are notified that the situation is clear. Parent's or guardian's will be notified when we are in a lock down situation.

Drop Off **Drop off location is at the side of the church sanctuary.** K-5 parents **are allowed** to walk their child to their classroom for the first 2 weeks then they must drop their child off at the drive through. Pre-k students must be signed in and out in their classrooms. **ALL parents walking in with their child or needing to come to the office, please park your car to face the road in the grassy lot across from the sanctuary. All other Drop off should follow the drop off procedure as it appears on the map given to you at orientation.**

Pick Up To pick up your child/children from school, take Paul Street to Christy Way. Pick up is in the side of the cafeteria and sanctuary. **All parents must follow this procedure.** It really causes confusion when you leave your car up front and come to the classroom or back of the sanctuary to get your child. **You may have to wait a few minutes for pickup but usually carline will be complete in approximately 15-20 minutes.**

Pickup for students must be called in and cannot be done through the school office after 2:45 p.m. and must be a person on the parent pick-up list. NO person may pick up a child if not on the parent pick-up list. Since teachers are in the process of final instructions, parents are not allowed to go directly to the classroom for their child. Thank you for cooperating with us on this procedure. No student will be dismissed through the office after 2:45p.m. Pick-up must be from carline or in the office at the completion of carline.



Early Pickup Please **send in a written note to your child's teacher** explaining the reason and the time a student will be leaving during school hours. The parent must sign the student out in the academy office. Upon returning to the academy the same day, the parent must sign the student back in.



Parking in the front of the school office is reserved for emergency pickups, doctor appointments, bringing items students have forgotten to the office, and office visits. 0

Emergency Procedure & Severe Weather Dismissal The route to follow is posted in each classroom. Students will be assigned to turn out the lights and close the doors. Students should go quickly to designated areas. Special procedures will be followed in the case of severe weather. Warnings will be given to each classroom.

The alarm for the fire drill is a siren. Students are to move quickly from the building in a straight line without talking, running, crowding, or touching each other. Upon reaching the proper distance from

the building, the students should turn and face the building and listen to roll call. Fire drill routes are posted in each classroom.

School cancellations or early dismissal of Solid Rock Christian Academy will follow the directives of the Citrus County Public School system unless otherwise notified.

Student Driver Policy

Solid Rock Christian Academy (SRCA) permits qualified high school students to drive themselves to and from campus with the understanding that driving is a privilege, not a right. Students who choose to drive must follow all school rules and safety expectations.

Eligibility

Students may drive to school if they:

- Possess a valid driver's license
- Have parent/guardian permission
- Complete and submit the SRCA Student Driver Registration Form with the school office

Students must provide a copy of their driver's license and vehicle information when registering.

Parking

Student drivers must:

- Park only in designated student parking areas
- Park safely and within marked spaces
- Lock their vehicles while on campus

Arrival and Departure

Once students arrive on campus, they must:

- Exit their vehicle and proceed directly to the school building
- Remain on campus until the school day ends unless approved by administration

Students may not leave campus during the school day without administrative permission and parental approval.

Vehicle Use During School Hours

Students are not permitted to return to their vehicles during the school day without permission from school administration.

Students may not:

- Sit in vehicles during school hours
- Gather in the parking lot before or after school
- Use vehicles for socializing during the school day

Safety Expectations

Students must:

- Follow all campus speed limits
- Drive cautiously in the parking lot
- Yield to pedestrians at all times

Reckless driving, speeding, loud music, or unsafe behavior may result in loss of driving privileges.

Responsibility

SRCA is not responsible for:

- Theft or damage to vehicles
- Personal belongings left inside vehicles

Students assume responsibility for their vehicles while parked on campus.

Disciplinary Action

Failure to follow the Student Driver Policy may result in:

- Loss of student driving privileges
- Additional disciplinary action as determined by administration

Due to the importance of safety on campus, students will receive only one warning for a violation of the student driver policy. Any subsequent violation will result in the suspension of driving privileges. Length of suspension will be determined by Administration.

Repeated violations will result in the permanent revocation of parking privileges on campus.

Extended Care Guidelines All students who arrive before 8 a.m. are to report to the designated extended care area until the 8 a.m. lineup.

After 3:30p.m., all students must be under the supervision of a teacher (help class, private lessons, in detention, or with a parent). No student is to be on campus unless in one of these designated areas. Students not picked up by 3:30 p.m. will be placed in extended care or a supervised study hall and students' accounts will be charged accordingly.

<u>Hours:</u> A.M. Extended Care:	6:30 a.m. – 8:15 a.m.
P.M. Extended Care:	3:30 p.m. – 6:00 p.m. (12 years and under)

Late Pick-up Fee: \$10.00 per child for any part of each quarter-hour after 6:00 p.m.

Discipline

Discipline Philosophy

God has set the example for a parent. He loves us too much to allow us to do something that will hurt us. That is responsible love.

With this motive, we seek to fairly and firmly discipline our students to enable them to obey man whom they can see, that they may learn to obey God whom they cannot see.

Parents are asked to take all questions concerning disciplinary matters to the party directly involved first, then to the administration. This procedure will help build proper communication and avoid hindering vital relationships necessary for your child's training.

We ask the full cooperation of each parent in the disciplining of your child.

As a Christian Academy, we must provide an environment for the spiritual growth and development of our young people. We believe that Christian students should avoid practices that cause the loss of sensitivity to their spiritual well-being (Romans 12:1, 2). This sense of the need for spiritual well-being led Solid Rock Christian Academy to adopt its standards for students.

The selection of the infractions mentioned below may appear arbitrary to some; but while not condemning others who see differently, Solid Rock Christian Academy believes that the infractions named are undesirable types of conduct and are detrimental to the standards established.

Students found to be out of harmony with the Solid Rock Christian Academy ideals of work and life may be asked to withdraw whenever the general welfare of the academy demands it, even though there may not be a specific breach of conduct.

In this atmosphere of definite and positive Christian standards of conduct, good scholastic planning, and genuine personal interest between faculty and student, there is a fine opportunity for development of strong Christian character.

As a private academy, we reserve the privilege of setting and maintaining our own standard for student conduct, dress, cleanliness and scholarship. The Academy reserves the right to suspend, expel or ask a parent to withdraw any student who violates the standards set down in this handbook, or other rules of conduct as defined by the administration. Discipline decisions made by the administration are not made with malicious intent, but with a heavy heart and a prayerful attitude.

A student presenting a discipline problem will be put on probation, suspended or expelled. Students not working up to their ability may also be put on probation. Some reasons for probation or suspension that could lead to expulsion include:

1. Continued deliberate disobedience.
2. A rebellious spirit that is unchanged after extended effort by the teachers.
3. A continued negative attitude and bad influence upon other students.
4. Insufficient academic progress.
5. A serious breach of conduct inside or outside of the school.
6. Failure of the parents to comply with the disciplinary procedures of the school.
7. Failure of the parents to obtain recommended professional help.

We believe that discipline is for the purpose of correction and training and not punishment. We do not believe in using the following methods as a means of discipline:

Corporal punishment, Belittlement, Meaningless tasks, withholding restroom privileges, withholding food.

General Classroom Discipline

We expect our students to represent our academy in a Christian manner at all times and to act as ladies and gentlemen. Disrespect and rudeness toward teachers, administration and other students will not be tolerated. Correction and punishment will be issued quickly and justly.

Each classroom may vary in the rules and code of conduct. The instructor in charge should be contacted concerning classroom policies and discipline. Disorderly conduct (goofing off, horseplay, disruptive talking, etc.) is not conducive to Christian character and leads to destruction of property; therefore, it will not be tolerated. In Solid Rock Christian Academy **these four rules must be followed:**

1. No student will be out of his seat without permission.
2. No student will speak out in class without permission.
3. Students will always address and reply to teachers with the utmost respect.
4. Students who fail to follow instructions will be given demerits.

Infraction of Academy's Rules and Policies

Chewing gum	Copying another's work	Fighting
Cheating	Telling off-color jokes	Throwing objects in classroom
Passing notes	Forging another's name	Horseplay
Cursing	Disturbance in chapel	Bringing weapons
Obscene gestures	Lying by word or action	Failure to return progress report
Disrespect	Inappropriate Material	or 9-week report card

Stealing
Inappropriate lunchtime behavior

Plagiarism

Gossiping
Bringing toys without permission

Students involved in any of the behavior listed below will be subject to disciplinary action which may include expulsion based on the seriousness of the offence as determined by Administration. These behaviors include:

- Creating an unsafe environment for other students through teasing, intimidation, or bullying.
- Vandalizing school or personal property
- Inappropriate use of Technology and/or Social Media
- Using profanity or speaking or acting in a lascivious manner
- Hitting, biting, or fighting with malicious intent to inflict injury
- Cheating

Bullying

Student bullying is a crisis facing students, parent, and educators. Student bullying can be harmful to the student and is disruptive to the learning environment. Therefore, SRCA will not tolerate bullying on our campus. Bullying is defined as:

- Physical – hitting, kicking, pushing
- Relational – negative comments that defame another's character
- Cyber bullying through email, text messaging or the internet
- Sexting- cyber bullying sexually suggestive material

Prohibited Articles

These items are not permitted on school ground or on any school activities.

- Magazines, book, toys or games which are not for academics and have not received teacher approval
- Knives, firearms, or any type of weapon
- Drugs or any drug paraphernalia, or alcohol products of any kind
- Lighter, matches or tobacco products including vapes

Students found in possession of a weapon will be suspended for two weeks. Investigation will ensue, which may include law enforcement. At the conclusion of the investigation, a decision concerning continued attendance at SRCA will be made by the administrative team.

Searches and Seizures

SRCA maintains the right to search any student at any time, or to search a student's technology device(s), book bag, desk, bag clothing, etc. or any item brought on the school premises. Any item that is deemed threatening or inappropriate by staff, will be confiscated for parents to retrieve from the SRCA office.

Suspension

Suspension is used as a last resort while still aiming to return to the student to classes, but it will be considered an unexcused absence. An incomplete or a grade of zero will be given to the student during suspension for any graded period and he/she will be excluded from after school programs and activities. Under certain extenuating circumstances, students may be allowed to make up work missed during the suspension receive one letter grade below the earned grade. This includes class work, tests, and quizzes. These circumstances will be determined by the administrator. Students who serve In-School Suspension (ISS) will need to be dropped off and picked up at the front office, not in the carline.

Expulsion

It is never the goal of SRCA to permanently remove a student from his or her classroom or the school in general. However, should a student refuse or fail to respond to repeated discipline and or behave in such a manner that is deemed immediately dangerous or damaging to people or property, or should the

student become involved or be discovered to be involved in anything illegal, SRCA reserves the right to expel the student permanently. Any fees due to the school will still be paid by the parent after the expulsion.

Public Displays of Affection

In order to maintain a safe, pleasant, and wholesome environment for all, public displays of affection (PDA) will not be allowed on school property, at school sponsored events, or during travel to school sponsored events. Public displays of affection include, but are not limited to, hand holding, kissing, hugging etc.

Illegal and Immoral Behavior

SRCA is committed to the development of young people who exemplify Christian values and positively represent the school on campus and in the community. Administration reserves the right to investigate complaint of student behaviors which do not embody Christian principles, to include participating in illegal or immoral activities and/or demonstrating these behaviors either in real-life events or as postings on social media. Students found guilty of questionable conduct of illegal or immoral nature may be expelled.

Electronic Devices

SRCA would prefer students not bring any type of electronic device to school. If the student does bring an electronic device the device must be kept in the student's backpack in the off position or turned into the office upon arrival. If a student is caught using a device without permission, the student will receive demerits and the device will be confiscated by the teacher and turned into Administration. The Device may be picked up by a Parent/Guardian by the end of the day. If the student is caught using a device on multiple occasions, the device will be confiscated for parent retrieval, more demerits will be assigned, as well as in school suspension may be given by Administration.

- Parents should not text or call their student directly. Communication between parents and students will need to come through the school office.
- Students are not allowed to use a device to take pictures, video or record unless authorized by a teacher.
- SRCA reserves the right to examine any and all contents of a confiscated phone, tablet or other electronic device.

All personal electronics are prohibited, with the exception of teachers using them in the class, where prior permission is given. However, Solid Rock Christian Academy will not be responsible for lost, broken or stolen devices. This also includes smart watches.

NO SOCIAL MEDIA IN SCHOOL!!!

Computer and Internet Policy

SRCA provides students with internet access and computers to enhance their educational experience. The internet is a valuable tool for accessing information from libraries, universities, companies, and other valuable sources. Students must follow the guidelines listed below in order to have the privilege to utilize these services. Students may bring and utilize their personal computers at school only when enrolled in dual enrollment.

- All computers and use of the internet must be in support of education and research and must be consistent with the educational standards and objectives of SRCA.
- Students may not visit sites that violate the moral standards and philosophy of Christian education, or the spiritual goals of SRCA. Students may not visit chat rooms.
- The computers and internet must be utilized for school related purposes during regular school hours.
- Students missing or damaging hardware will be responsible for repairs or replacement and subject to disciplinary actions.
- Students may not alter or manipulate software or operating systems. Students may not attempt to introduce any virus into the system or attempt to break into restricted files or private files.
- Students may not attempt to log on as another student.

- Students must have supervision to utilize the internet.

Right to Search Upon acceptance, the student and parent agrees that the locker, book bag, or desk can be searched with or without cause at any time by appropriate personnel. A second adult will be present in all searches and the academy has the authority to seize and label material discovered during the search - if the administration determines the material is pertinent to its reason for the search.

Dismissal Students who are involved in any of the following forms of misconduct may be dismissed immediately from the academy. Administration has the right to determine what is zero tolerance. The following are just some examples: Also, Administration will determine if local law enforcement will need to be contacted or not.

*Alcohol *Immorality *Gambling *Bringing firearms or weapons on campus *Sexual Harassment
*Gambling *Civil & Felony Offences *Drugs *Tobacco *Instigating riotous activity

Discipline Policy for All Students

In order to help students, make positive choices and create a positive climate for learning, SRCA will use this discipline policy to address behavior. The policy below will provide incentives for positive behaviors and consequences for negative behaviors. Above all, we want SRCA to be an environment which is pleasing to God and respectful to everyone.

All staff/faculty members will uphold and utilize this policy.

Students are encouraged to demonstrate positive behaviors.

The following list is an example of positive behaviors, but is not limited to them:

- Demonstrating out of the ordinary kindness
- Demonstrating out of the ordinary good manners
- Demonstrating out of the ordinary citizenship to SRCA
- Demonstrating a high level of Integrity

Behavioral Expectations & Consequences

Failure to follow SRCA policy and expectations will result in negative consequences. The school administration has the authority to take corrective disciplinary action against any behavior, whether covered specifically in this written code or not, that is found to be disruptive OR inappropriate within the educational processes of school or class. Administration also has the authority to change or assess the severity of demerits/consequences based on the situational circumstances.

Explanation of disciplinary terms:

Demerits

In order for discipline to be fair and consistent, Administration will assign demerits for each act of disobedience and/or misconduct. The number of demerits earned by a student should not exceed 30 per semester. Students with more than 30 demerits/semester will be reviewed by the administrative team for possible expulsion.

Actions that will earn demerits include, but are not limited to:

- Running, yelling, horseplay during non-play time
- Forgotten books and other materials
- Homework incomplete, homework slips not signed by parent
- Failure to clean up after one's self
- Disrespect to classmates, guest or others
- Dress code violations

- Class / Activity Disturbances
- Inappropriate/ unapproved use of technology, internet, or materials
- Bringing unapproved items to school
- Inappropriate language, gestures, or profanity (including clothing, notes, drawings)
- Non-Christian behavior (lying, cheating, stealing etc.)
- Disrespect toward faculty and staff. Damaging the property of others.

Breakdown of Demerits

3 Demerits:

- Running, yelling, horseplay during non-play time
- Forgotten books and other materials
- Homework incomplete, homework slips not signed by parent
- Failure to clean up after one's self

5 Demerits

- Disrespect to classmates, guest, or others
- Dress code violations
- Class/Activity Disturbances
- Inappropriate/unapproved use of technology, internet, or materials

10 Demerits

- Being in an unsupervised area or leaving the school/activity area without permission
- Touching another student, or a student's belongings or desk area
- Bringing unapproved items to school

15 demerits

- Inappropriate language, gestures, or profanity (including clothing, notes, drawings)
- Non-Christian behavior (lying, cheating, stealing etc.)

20 Demerits

- Disrespect toward faculty and staff. Damaging property of others.
- Bullying, fighting, plagiarism

The consequences for accumulated demerits may include but are not limited to:

- 3 to 10 demerits - Service project / campus beautification
- 10 to 20 demerits - morning or afternoon detention, 200 word essay
- 20 to 30 demerits - In school suspension (1-3) days
- Over 30 demerits - the student may get out of school suspension (1-5) days or expulsion
- Any student who shows repeated behavioral problems will be reported to Administration. Parents will be notified by either an email or phone call of their child's behavior and of the consequences assigned at the discretion of administration. This is an indication that parents need to take action at home, so that the teacher's time is not consumed with behavior issues, but with academic instruction.
- All concerns brought to the Administration by a student, staff or parent involving student safety or harassment will be immediately investigated. Students involved in the report may be removed from class to be interviewed and a plan of action will be decided.
- Administration may require any student who receives any level of discipline to complete counseling sessions, with permission from a parent, as deemed necessary or appropriate, with the Campus Pastor or other SRCA staff.

- If a student is required to serve an ISS (In School Suspension), they will be separated from the student body (ex: stationed in the front office) where they will complete assigned class work for that day.
- If a student is required to serve an OSS (Out of School Suspension), they will be sent home and receive a ZERO for all missed work with no opportunity to make it up.

Extended Absence Due to Behavioral Intervention Plan

At Solid Rock Christian Academy (SRCA), we are committed to maintaining a safe, respectful, and Christ-centered learning environment for all students. When a student demonstrates ongoing behavioral concerns that significantly disrupt the learning environment or violate school expectations, the administration may implement an Extended Absence Behavioral Intervention Plan.

The purpose of an extended absence is to:

- Allow time for reflection and correction of behavior
- Protect the learning environment for other students
- Provide an opportunity for the student, family, and school to work together toward restoration

Implementation

An extended absence due to behavior may be implemented when:

- A student has accumulated repeated disciplinary incidents
- Prior interventions (warnings, demerits, detention, ISS, etc.) have not resulted in improvement
- A serious behavioral incident occurs that warrants removal from the classroom environment

The length of the absence will be determined by the administration and may vary depending on the situation but will not extend beyond three weeks.

Academic Responsibility During Absence

During the extended absence period, students will still be expected to complete assigned schoolwork at home. Teachers will make reasonable efforts to provide assignments so that the student can remain academically engaged during this time.

Failure to complete assigned work may result in academic consequences consistent with school grading policies.

Parent Responsibilities

During the extended absence period, parents will be expected to actively work toward addressing the behaviors that led to the disciplinary action. This may include, but is not limited to:

- Scheduling and attending doctor, counseling, or behavioral evaluation appointments
- Implementing behavior strategies at home
- Communicating progress with school administration

SRCA believes that meaningful behavioral improvement requires partnership between the school and the family.

Parent Conference Requirement

Before returning to school, the following may be required:

- A parent/guardian conference with administration

- A behavior improvement plan agreed upon by the student, parents, and school
- Clear expectations for conduct moving forward

Reentry Expectations

Prior to returning to campus, the student must:

- Demonstrate understanding of the expectations outlined in the behavioral plan
- Commit to following school policies moving forward

Failure to comply with the behavior improvement plan after returning to school may result in additional disciplinary action, which could include further suspension or possible dismissal from SRCA.

Biblical Principle

SRCA believes discipline is meant to restore and guide students toward wisdom and godly character.

"Whoever loves discipline loves knowledge, but whoever hates correction is foolish."

— Proverbs 12:1

Academy Uniforms

Solid Rock Christian Academy dress standards are based on Biblical principles and on the concept of appropriateness.

Parts of our dress standard have been established because it has been determined that certain styles of clothing, while not wrong, are not appropriate for the primary activity of school. We believe that the way students dress strongly influences their behavior, self-image, and the effort they put forth in school.

All students must adhere to the dress code. There will be consequences to each student who does not follow the dress code.

All uniforms must be ordered through Beebe Embroidery Source, LLC. We are happy to partner with a local long time Citrus County family-owned business. By limiting to one supplier, it will help ensure all dress to be uniform and matching.

While the following guidelines should prove helpful, the administration reserves the right to determine whether student dress and appearance are proper. At Solid Rock Christian Academy, we strive to teach students the value of a disciplined life. Good self-discipline will set the stage for proper learning. **Part of self-discipline is "dressing for success." Students learn there is one standard of dress for school/work and another for play. As these standards are maintained, productivity, achievement, and self-control will be hallmarks of our students. A Godly standard of dress includes neatness, cleanliness, and modesty.**

Academy Shirts are mandatory for all students. Sweatshirts are available for winter wear.

Uniform Criteria:

All students, kindergarten through 12th grade must wear uniforms.

Girl Uniforms:

Uniform shirt with logo Royal Blue, Gray, or Red

Coats/Jackets/Hoodies/Sweatshirts – Girls

Colors: Jackets and hoodies, **Navy, Royal blue, Red, Gray, Black, all hoodies must have a Solid Rock Logo.**

A jacket is a lightweight cover that extends to the waist

A coat is a long, insulated garment that extends below the waist. A coat is worn for warmth only. SRCA extracurricular "team" warm-up jackets, hoodies, and sweatshirts will be allowed once approved. Pullover hoodies are only permitted with an SRCA or Eagle's logo. No hoods may be worn on campus. When the temperature is below 50 degrees, students may wear non- Solid Rock coats for warmth only, when changing classes outside. Coats are not allowed to be worn in class.

Bottoms:

Skirts, skorts or pants dark denim, navy, or tan khaki (no holes or designs) Leggings or shorts should be worn under skirts. Leggings, spandex type shorts are only to be worn under skirts. No pajama material. Bottoms must be knee length.

Shorts must be a uniform short (Bermuda style)

Hair styles – Boys/Girls

Hairstyles should not be eccentric or self-promoting. For boys, hair should be above the eyebrow and hair may cover the ears. Overly bushy, or unruly hair will require a haircut. Boys may not have rat tails or shaved heads. A man bun (AKA Stanley Bun) is allowed provided they are not unkempt.

Girls should avoid wild accent color: hair coloring should not be a distraction. Girls' hair should always be out of the eyes and be neat and clean. Additionally, girls may not have shaved heads or have their hair undercut.

Only our young men in high school may be permitted to have well-trimmed beards/goatees, if desired. All other young men are to remain clean-shaven with short sideburn lengths (no longer than mid-ear)

Jewelry is to be modest- jewelry that causes distraction will be taken away from the student and returned at the end of the school day. No rub on tattoos, permanent tattoos, or other marking on the body of any kind are permitted. No body piercings of any kind except for earrings for girls.

No excessive jewelry

Jewelry poses a safety risk during recess and P.E. Many schools have reported torn ear lobes from loop earrings, puncture and infection from post earrings. Ruptured fingers from rings, etc. Jewelry is not only a risk to the student but wearing the item but also to others playing with the student. Besides a safety concern, jewelry is easily broken and lost. P.E. time cannot be used to search for lost jewelry. The Academy will not be responsible for lost or broken jewelry.

Any clothing, jewelry, or part of a student's attire that may cause a distraction should be left at home, as per the request of administration.

NO FACIAL PIERCING ALLOWED

Boy's Uniform:

Uniform shirt with logo Royal Blue, Gray, or Red

Hoodies and sweat shirts must be school uniform (French Toast)

Colors: Jackets and hoodies, **Navy, Royal blue, Red, Gray, Black, all hoodies must have a Solid Rock Logo.**

A jacket is a lightweight cover that extends to the waist
A coat is a long, insulated garment that extends below the waist. A coat is worn for warmth only. SRCA extracurricular "team" warm-up jackets, hoodies, and sweatshirts will be allowed once approved. Pullover hoodies are only permitted with an SRCA or Eagle's logo. No hoods may be worn on campus. When the temperature is below 50 degrees, students may wear non- Solid Rock coats for warmth only, when changing classes outside. Coats are not allowed to be worn in class.

Bottoms:

Pants, shorts (cargo style are permitted) dark denim, blue or tan khaki. Pants must be worn at the waist. No Basketball shorts (unless during P.E.) No Pajama material. Bottoms must be knee length.

Shoes Boys and Girls

Any color shoes are permitted as long as they are not mismatched and both shoes are the same color. Pre-K -5th grade must wear lace-up sneakers because of their daily P.E. class. Middle and High school can wear boat shoes (ex. Sperry's or Hey Dudes) but must change for P.E. into athletic shoes. No lights, sounds, graphics, or character on shoes. No flip-flops, open toed, crocs, or platform shoes. Footwear must be worn.

Backpack's/Bookbags must be plain with no characters or graphics displayed.

All students need a Solid Rock Christian Academy uniform shirt.

UNIFORMS MUST BE WORN ON ALL FIELDTRIPS AND MISSION OUTREACHES

The school administration reserves the right to determine whether the student's attire is within the limits of decency, modesty, and safety.

Administration may allow exceptions in special circumstances, or for occasions such as holidays and special performances. Administration may further prescribe dress in certain classes such as physical education, vocational education, and science labs.

Enforcement procedures

Uniform compliance will be checked throughout the school day.

Parents will be called to bring their child a uniform shirt or the student will not be allowed to be in the classroom. The student will receive an unexcused absence and not be able to finish classes for the day. If the parent brings a uniform shirt, hoodie, sweatshirt from home, the student may then return to class.

- The first offense, the student will receive a warning, but the parent will still need to bring the child the uniform.
- The second offense, the student will receive 5 demerits, and parent needs to bring student uniform.
- The third offense will result in 5 demerits and parent will need to bring uniform plus the student will be placed in school suspension.

D. School Events

Chapel A chapel time is set aside one day each week for all students as a means of presenting the principles of the Christian faith and to develop strong moral character based upon Biblical teaching. It is our intent that this required activity would make each child aware of his personal accountability to God.

Musicals and Drama Music is an important part of our lives. In each school year, all students are required to be involved in this activity whether it is music, drama, stage crew, or technical.

Music Policy The purpose of Solid Rock Christian Academy is to give direction to our young people and to reinforce the godly principles you have established at home for your child/children, not only academically but also spiritually. Therefore, solid rock Christian Academy takes a firm stand against any form of ungodly music. We believe that the lyrics of this kind of music are detrimental to the spiritual, moral and academic life of a person. Therefore, music with rebellious or ungodly lyrics is not permitted on

the school grounds or on school trips. Parents can support the school in this policy by encouraging and substituting wholesome and uplifting music.

Parties Birthday and other parties need to be scheduled with the child's teacher. Please schedule far enough in advance to avoid any potential conflicts.

***Please refrain from using confetti poppers or any other loud celebratory items that may startle others in attendance.**

E. Parent Involvement

Volunteers We love volunteers! Your child's teacher at orientation will hand out a volunteer checklist. Volunteers will sign in at the school office. We will give you a nametag, which can be turned in when you sign out.

Field Trips will be scheduled throughout the year. Each of the classes in K4 through 12th grade will have at least one field trip during the year. The school requires parents to follow the same standard of dress and conduct as required of the students.

- Anyone who wants to be a volunteer or chaperone of any kind must fill out the volunteer forms.
- Attendance on a field trip is restricted to only that respective grade, siblings from older or younger grades will not be allowed to attend.

Field Trip Chaperone Guidelines and Responsibilities

Field trips provide a valuable educational experience for our students. To help ensure that school-sponsored field trips result in safe and rewarding experiences for all participants, we have prepared the following guidelines to provide information about volunteering as a field trip chaperone. Guidelines for Volunteer Chaperones Before the field trip, the classroom teacher will provide you with information regarding the planned activities, expectations for supervising students, and emergency procedures. The chaperone must adhere to the following guidelines. Failure to do so may result in expulsion from the field trip.

1. All school rules apply to school-sponsored field trips. Field Trip Chaperones are expected to follow school rules, follow the directions the coordinating teacher gives, work cooperatively with other volunteers and school staff members, and serve as student role models. The chaperone will follow the trip plan developed by the teacher.
2. Students must always be supervised while at a school-sponsored event. As a Field Trip Chaperone, you will assist school staff with supervising students. For the protection of the student and the Field Trip Chaperone, chaperones should not be alone with a student at any time, for example, in a restroom.
3. Field Trip Chaperones may not use or possess weapons, alcohol, drugs, tobacco, tobacco-related products, or any other substances as identified in board policy (see Code of Student Conduct and Drugs, Alcohol and Tobacco board policies).
4. Field Trip Chaperones may not administer prescription or nonprescription medications to students. With SRCA's Administration approval, exceptions to this rule may be made.

5. Field Trip Chaperones may not use a cell phone for non-emergency or non-trip-related purposes. It is not acceptable for outside work or reading to be completed while you are supervising students.
6. Eating and drinking are prohibited outside designated areas and at predetermined times. There is no eating or drinking on the school bus.
7. Field Trip Chaperones may not bring siblings or other family members on the field trip.
8. Everyone participating in the field trip must ride the provided bus. If a parent insists on driving, they must sign their student out of school for the day. In doing so, both the parent and student will no longer be considered part of SRCA's field trip for the remainder of the day.
9. In the case of a local field trip where we will be utilizing the Church Van, only SRCA personal will be allowed to drive.
 - Administration can make an exception based on a student's individual need such as a handicap or disability.
 - Administration has the right to withhold any student who exceeds 20 demerits in any semester from attending field trips.

Fundraising is a vital part of meeting the needs of Solid Rock Christian Academy. Since our tuition is low, it is imperative that we have fund-raising campaigns. Knowing that you have a keen interest in your child's education and in this school, we appreciate your participation in the projects as they are announced.

Special Note: Students are not allowed to advertise or sell products on campus that are not a part of our school-sponsored projects.

Box Tops for Education Collecting **Box Tops for Education** have been a great way to get items for the school. Each month all classes work hard at collecting box tops. The class who collects the most receives a class trophy for the month and a special treat.

Lost and Found Lost and found articles are kept in the office. Items not claimed in **30 days** will be disposed of. Please mark all items – jackets, ball gloves, sweatshirts, etc. with your child/children's name.

Telephone The telephone in the academy is for school business. If a student is sick, the secretary will do the calling. No student will be called out of class to answer the telephone. Please do not call and ask to speak to a student. In case of emergency, call the school office and the situation will have handled by administration.

No cell phones allowed, please call the office for any emergencies.

Parental Visits Please feel free to consult with the academy office regarding any questions or problems that concern your child/children. It is the desire of the administration and the faculty to be of service to both the parent and the student. Parent-teacher conferences or classroom visits are welcome; however, prior arrangements or appointments must be made.

School Office Academy office hours are from 8:00 a.m. to 4:00 p.m., Monday – Friday. When parents or visitors come to the academy for any reason, in order to not interrupt the teaching process, PLEASE COME TO THE OFFICE FIRST. DO NOT GO DIRECTLY TO THE CLASSROOM. Forgotten lunches, homework, may be left in the office for the students. School copy machines are not for personal or student use.

MEDICATION

Medication policy Prescription medications are to be administered through the office and must be in the original container and clearly marked with the student's name, doctor's name, name of medication, dosage, and time of dosage. **A form will need to be filled out by the parent** in the academy's office before medication can be administered to the student. **The academy office will not** dispense non-prescription medications such as aspirin, Tylenol, cough drops, etc. **without parent 's written permission**.

The school cannot assume full responsibility to see that medication is taken at the proper time or in the prescribed manner. Students requiring close attention in this area should remain under the parent's **supervision**.

Sickness To protect the health and safety of all students and staff, Solid Rock Christian Academy asks families to follow the guidelines below when a child is ill.

Students who are experiencing symptoms of illness should remain at home and should not attend school.

A student may return to school only after being fever-free and symptom-free for at least 24 hours without the use of fever-reducing or symptom-relieving medications. This includes medications such as acetaminophen (Tylenol), ibuprofen (Advil/Motrin), or similar medications used to reduce fever or mask symptoms.

Symptoms that require a student to remain home include, but are not limited to:

- Fever
- Vomiting or nausea
- Diarrhea
- Persistent cough
- Sore throat
- Unusual fatigue or body aches
- Any contagious illness

If a student becomes ill during the school day, parents or guardians will be contacted and expected to pick up the child promptly.

In some situations, the school may require a doctor's note before a student is permitted to return to class, particularly if the illness was contagious.

These guidelines help prevent the spread of illness and protect the health of our entire school community

Injury If a student suffers a serious injury at school, Solid Rock Christian Academy will call for immediate medical assistance and then attempt to notify the parents. For minor injuries, an attempt will be made to reach the parents first for their instructions.

Communicable Disease Policy Solid Rock Christian Academy desires to maintain a healthful school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable disease" shall mean an illness that arises because of a specific infectious agent that may be transmitted either directly or indirectly from a susceptible host or infected person or animal to other persons.

The reportable diseases include (but are not limited to the following):

Acquired Immune Deficiency Syndrome (AIDS), Aids Related Complex (ARC), Amebiasis, Animal Bite of Humans only by a potentially rabid animal, Anthrax, Botulism, Brucellosis, Campylobacteriosis, Chancroid, Dengue, Diphtheria, Encephalitis, Giardiasis (acute), Gonorrhea, Granuloma Inguinale, Hansen's Disease (Leprosy), Hemorrhagic Fevers, Hepatitis, Histoplasmosis, Human Immunodeficiency Virus (HIV), Legionnaire's Disease, Leptospirosis, Lymphogranuloma Venereum, Malaria, Measles (rubella), Meningitis, Meningococcal Disease, Mumps, Paralytic Shellfish Poisoning, Pertussis, Pesticide Poisoning, Plague, Poliomyelitis, Psittacosis, Rabies, Relapsing Fever, Rocky Mountain Spotted Fever R. Rickettsia, Rubella (including congenital), Salmonellosis, Schistosomiasis, Shigellosis, Smallpox, Syphilis Tetanus, Toxoplasmosis (acute), Trichinosis, Tuberculosis, Tularemia, Typhoid Fever, Typhus, Vibrio, Cholera, Vibrio Infections, Yellow Fever.

Any student or employee with a communicable disease for which immunization is required by law or is available shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with communicable diseases for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, Solid Rock Christian Academy may require an independent physician's examination of the student or employee to verify the diagnosis of communicable disease. **Solid Rock Christian Academy Administration reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school**

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